Fogarty International Center

Grants Update

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FIC Grants Management Officer

TRAUMA Program Network Meeting
March 28, 2017
Overview

- NIH Updates
- FIC Updates and Progress Report Guidance
- Other Important Reminders
NIH UPDATES
NIH Update Overview

- Continuing Resolution
- eRA Commons IDs for Trainees
- eRA Commons Prior Approval Module
Continuing Resolution through April 28, 2017

• NOT-OD-17-048: The NIH is currently funded under “Further Continuing and Security Assistance Appropriations Act, 2017,” (Public Law 114-254) signed by President Obama on December 10, 2016. The CR continues to fund government operations through 04/28/2017.

• FIC’s funding strategy is posted on our website:
  ▪ Non-competing awards (Type 5s) are currently being funded at the previously committed FY17 total cost level indicated on FY16 NOAs.
  ▪ Competing awards will be issued at the funding level approved by the FIC Director.
  ▪ The Salary Cap was increased to $187,000 effective 01/08/2017.
    (Revised award will not be made; grant funds may be re-budgeted.)
  ▪ No inflationary increases.
eRA Commons IDs for Trainees

- **NOT-OD-13-097**: Commons IDs are required for all individuals with a post-doctoral, graduate, or undergraduate role. The Commons IDs are strongly encouraged for all other project personnel.

- A Commons ID needs to be reported in Section D of the RPPR for all trainees who received one month or more (160 hours or more) of training in the past reporting year (Not cumulative over several years).
eRA Commons Accounts for Trainees

• If the trainee already has a Commons Account, you can use that Commons ID when reporting on the RPPR.

• If the trainee does not have a Commons Account, you (or their parent institution) must create their Commons Account.

• For their Commons User Role:
  ▪ Select the appropriate education level (Graduate, Post-doc, or Undergraduate); or
  ▪ Select Project Personnel
  ▪ **DO NOT select the TRAINEE role!!!**
    • This is the “Commons xTrain Trainee” role.
    • This role is specific for xTrain and NRSA programs.
    • FIC programs are NOT NRSA programs.
• New optional method of submitting prior approval requests.
• Prior approval request options currently available:
  ▪ Requesting an additional No-Cost Extension (12.19)
    • 1st NCE request must still use existing process (extension link).
    • May be requested if:
      – The grant has previously had a NCE.
      – There are less than 90 days remaining before the project period end date, or
      – The project period end date has passed and the close-out process has NOT begun.
    • Requests must be initiated by user with SO role.
  ▪ Requesting a Change of PD/PI on a grant (12.20)
    • Requests must be initiated by user with SO role.
  ▪ Request to Withdraw a grant application (12.18)
  ▪ Request to submit a grant application with $500,000/more in direct costs in any budget year (12.17) (PO initiated; N/A to FIC)
FIC UPDATES
AND
PROGRESS REPORT GUIDANCE
New FIC Grants Administrators List serve

• Created for the distribution and sharing of information related to grant administration of FIC training programs.

• Moderated List serve using the NIH LISTSERV system.

• Forum for asking questions and sharing information.

• Please share this new list with other Fogarty Grant Administrators!
  ▪ They can subscribe to the list by sending an email to listserv@list.nih.gov and typing “subscribe FIC-grantadmins” in the body of the email. Or they can just email me!

  ▪ If you wish to unsubscribe to this list please send an email to listserv@list.nih.gov and type “unsubscribe FIC-grantadmins” in the body of the email.
The RPPR is Mandatory for Progress Reporting
Follow RPPR Instruction Guide AND FIC RPPR Guidance

• **NOT-OD-14-092**

• Refer to the NIH RPPR Instruction Guide.
  (Updated version released March 2, 2017)

• The RPPR is completed using the eRA Commons.
  ▪ Only the PD/PI or the PD/PI delegate may initiate a RPPR.

• **RPPR Guidance for FIC awards is posted at:**
  ▪ Refer to the Guidance for the RPPPR-type appropriate for your grant award. (SNAP vs Non-SNAP and Activity Code)
  ▪ Guidance is updated annually
Progress Report Overview

- RPPR
- **Section B.4-** Professional Development Opportunities
- Section C.1- Publications
- **Section D.1-** Participants
- Section E.4- Impact
- **Section G.1-** Special NOA terms and FOA reporting requirements
- **Section G.4-** Human Subjects
- Section G.7- Animal Subjects
- **Section G.8-** Project/Performance Sites
- **Section G.9-** Foreign Component
- Section G.10- Estimated Unobligated Balance
- Section H- Budget
RPPR Section B.4- Training Tables

• Include Training Tables in this Section
    • Table 8I (International) is now available
    • Table 8A: Pre-doctoral
    • Table 8B: Short-term
    • Table 8C: Post-doctoral
    • Table 8D: Undergraduate
  ▪ NOTE: Remember to enter Trainees into CareerTrac. An enhancement to CareerTrac is coming that will produce training data output in the new table formats.

• Previously we requested information about Trainees’ research projects’ IRB and/or IACUC approvals in this section.
  ▪ Now required in Section G.1 Special Reporting
RPPR Section C.1- Publications
NIH Public Access Policy

• Investigators must use My NCBI to enter papers onto progress reports. It is easier for PD/PIs to track compliance of all papers, even if they do not author those papers.

• Papers must be associated electronically using the RPPR.
  ▪ If must be submitted separately from the RPPR, use the My NCBI generated PDF report.

• Report all trainee publications or manuscripts accepted for publication during the reporting period that resulted from work conducted while a trainee was supported by the award.
RPPR Section C.1- Publications

NIH Public Access Policy: Reporting Compliance:

- Know your submission method:
  - [http://publicaccess.nih.gov/submit_process.htm](http://publicaccess.nih.gov/submit_process.htm)
  - No matter how submitted, the NIH awardee is ultimately responsible for compliance.

- COMPLIANT:
  - PMCID
  - In Process at NIHMS = NIHMSID*
  - PMC Journal In Process*
  - *ONLY considered compliant from acceptance for publication up to 3 months post publication. ([NOT-OD-09-136](https://www.od.nih.gov/od/dha/od-notices/NOT-OD-09-136.html))

- NON-COMPLIANT:
  - PMID
  - NIHMSID or PMC Journal in Process if 3 months or more post publication.

- NIH will delay processing of non-competing continuation awards if publications arising from that award are not in compliance with the NIH public access policy. ([NOT-OD-13-042](https://www.od.nih.gov/od/dha/od-notices/NOT-OD-13-042.html))
RPPR Section D.1- Participants

• All PIs and Key Personnel listed on the Notice of Award must be included in this section.

• For each foreign component listed in G.9 at least one person must be named in Section D.1.

• ***Trainees who received one month or more of training must be reported in this section and have a Commons ID.
RPPR Section D.1- Participants
Trainees

- A Commons ID needs to be reported in Section D of the RPPR for all trainees who received one month or more (160 hours or more) of training in the past reporting year (Not cumulative over several years).

- Add the trainee to the RPPR using their Commons ID.
  - NOTE: A Commons ID is now required to enter Trainees into CareerTrac. And an enhancement to CareerTrac is coming that will produce training data output in the new table formats.

- Select the appropriate Project Role from the drop-down list, or select Other and specify “Non-NRSA Trainee” or another role.

- “Primary affiliation with a foreign institution”:
  - Check “Yes” if the individual has primarily conducted grant-funded research and/or training activities at a foreign site.
  - Check “No” if they have not.
RPPR Section E.4- Impact
Funds spent in foreign country(ies)

- For each country named in Section E.4 there must be at least one foreign component site listed in Section G.9.

- Dollars should reflect total costs spent during the reporting period.

- Dollar amount entered should reflect the sum of all direct, first-tier subawards within that country.

- For direct foreign awardees:
  - Provide the dollar amount of the award, excluding all first-tier subawards to U.S. entities.
  - If both your institution and a first-tier subaward(s) are in a single country, the dollar amount should reflect the sum of amounts spent at your institution and the subaward institution(s) within that country.
RPPR Section G.1- Special NOA terms and FOA reporting requirements

• This is where any special reporting requirements mentioned in the FOA or on the Notice of Award must be provided.

• New Term of Award:

TRAINING GRANT RESTRICTION
Grant recipients must provide human subjects and IRB approval information in Section G.1 “Special NOA terms and FOA reporting requirements” of the RPPR for each trainee/scholar supported by the grant award during the reporting period. Additional information on this requirement can be found in the FIC Progress Report Supplemental Guidance on the FIC webpage:
RPPR Section G.4- Human Subjects

- Does the project involve human subjects?
  - YES- If the overall project and/or trainee project will involve human subjects activity at any time during the next budget period at your institution or at any other performance site or collaborating institution.
    - Report HS/IRB information for trainees in Section G.1
  - NO- If neither the overall project nor any trainee project will involve human subjects activity at any time during the next budget period.

- RPPR Section G.5: Documentation of compliance with the Human Subjects Education Requirements must be provided for all trainees and any new personnel engaged in human subjects research activities.
Changes to the NIH Clinical Trial Policies:

- Changes announced by NIH in 2016.
  https://grants.nih.gov/node/985
- Revised definition of a Clinical Trial
  - New decision tree
  - https://humansubjects.nih.gov/clinical-trials
• Does the project involve vertebrate animal subjects?
  ▪ YES- If the overall project and/or trainee project will involve animal subjects activity at any time during the next budget period at your institution or at any other performance site or collaborating institution.

  ▪ NO- If neither the overall project nor any trainee project will involve animal subjects activity at any time during the next budget period.
RPPR Section G.8- Project/Performance Sites

• This section must include all sites named in section G.9.**

• This section must include all sites at which human subjects and/or animal subjects activities happened during the reporting period or will happen during the next budget period.

• Your institution and any first-tier subaward institutions are required to have a DUNS. For sites not required to have a DUNS (or a temporary work-around if needed), all zeros may be entered.

• FIC prior approval is required for adding/deleting a foreign performance site. The RPPR is **NOT** the appropriate vehicle to make prior approval requests. You should include the changes in this section and your business official must submit an official request to the Grants Management Specialist.
RPPR Section G.9- Foreign Component

- **This section should NOT be blank on any FIC awards.**
- If your institution is a foreign institution, then it is a foreign component and must be included in this section.
- Foreign partners should be entered even if no trainees were at the site during the reporting period and/or if $0 were spent there during the reporting period. You can specify the level of involvement/activity in the comments for this section.
- All foreign components should also be included in Section G.8.
- For each component listed in this section, at least one person must be named in Section D.1.**
- **FIC prior approval is required for adding/deleting a foreign component.** The RPPR is **NOT** the appropriate vehicle to make prior approval requests. You should include the changes in this section and your business official must submit an official request to the Grants Management Specialist.**
Section G.10- Estimated Unobligated Balance

• Is it anticipated that an estimated unobligated balance (including prior year carryover) will be greater than 25% of the current year’s total approved budget?
  ▪ If yes, always provide an estimated dollar amount (not just percentage).
  ▪ Explain the reason for the unobligated balance. Do NOT simply copy and paste from year to year.
  ▪ Provide a clear plan and timeline for how the unobligated balance will be spent down, particularly in parallel with any new funds to be awarded.*
RPPR Section H- Budget

• Include detailed budget(s) and budget justification(s) for the parent and any subawards.
  ▪ If there are no subawards, please state this in your budget justification.

• Do NOT include any carryover funds in this section. All discussions of carryover funds should be done in Section G.10.c. or you may include an additional section (clearly labelled) in the budget justification narrative.
OTHER IMPORTANT REMINDERS
SAM.gov Entity Registration

- Institution SAM.gov registration must be renewed annually.
- NIH policy: The expiration date cannot be within 30 days of the budget start date. (e.g.- A grant with a 12/1 start date cannot have a SAM.gov entity expiration date before 12/31)
- Your institution MUST be available for public search (a check box in the institution profile).

IF YOUR SAM.gov REGISTRATION IS NOT COMPLIANT WE CANNOT ISSUE ANY FUNDS
Cost Considerations affecting Foreign grants: Allowable Costs (NIH GPS Ch. 7 and 16)

- Allowable:
  - Generally the same costs allowable for domestic grants.
  - Items normally covered under full F&A.*
  - Supplements/Additional funds for fluctuations in currency exchange.*
  - Meals*
  - Customs and Import Duties (e.g.- Consular fees (visa costs*), customs surtaxes, value-added taxes and other related charges)

  Allowable under grants to domestic organizations when performance will take place entirely within the United States, its possessions, or its territories, or when foreign involvement in the project is incidental to the overall grant-supported project. Charges may include consular fees, customs surtaxes, value-added taxes, and other related charges. (NIH GPS 7.9.1)

- This list is not all-inclusive or exhaustive.
- DOCUMENT INSTITUTIONAL POLICIES!
Cost Considerations: Customs and Import Duties (NIH GPS 7.9.1)

- **Value Added Tax (VAT)- Now allowable**
  - Foreign taxes charged for the purchase of goods or services that a non-Federal entity is legally required to pay in country is an allowable expense under Federal awards.
  - Foreign tax refunds or applicable credits under Federal awards refer to receipts, or reduction of expenditures, which operate to offset or reduce expense items that are allocable to Federal awards as direct or indirect costs. To the extent that such credits accrued or received by the non-Federal entity relate to allowable cost, these costs must be credited to the NIH awarding IC either as costs or cash refunds. If the costs are credited back to the Federal award, the non-Federal entity may reduce the Federal share of costs by the amount of the foreign tax reimbursement, or where Federal award has not expired, use the foreign government tax refund for approved activities under the Federal award with prior approval of the NIH awarding IC.
  - For many countries an exemption of this tax for research exists. Consequently, requesting this cost should be unallowable for research grants involving such countries as a performance site.

- **Visa Costs- Allowable as recruiting cost**
  - Allowable direct cost as part of **recruiting costs** on an NIH grant, as long as the institution has an employee/employer relationship with the individual. It is the responsibility of the institution to monitor the status of the individual's visa and ensure they have sufficient time to fulfill the obligations of the research they are being paid for on the grant. However, if the person is already an employee and the cost in question is a visa renewal then this isn't a recruiting cost so the cost would not be an allowable charge to a grant. Expedited processing fees are generally unallowable unless and until they become part of standard processing fees. Fraud fees are allowable if they are required fees. Department of Homeland Security SEVIS Form I-901 is a required fee and is allowable.
Cost Considerations: Fluctuations in Currency Exchange Rates. (NIH GPS 16.5)

• Cost increases for fluctuations in exchange rates are allowable costs subject to the availability of funding, as determined by the awarding IC.
• Prior approval of exchange rate fluctuations is required only when the charge results in the need of additional Federal funding, or the increased costs result in the need to significantly reduce the scope of the project.
• The non-Federal entity is required to make reviews of local currency gains to determine the need for additional federal funding before the expiration date of the Federal award. Subsequent adjustments for currency increases may be allowable only when the non-Federal entity provides the awarding IC with adequate source documentation from a commonly used source in effect at the time the expense was made, and to the extent that sufficient Federal funds are available.
Cost Considerations affecting Foreign grants: Unallowable Costs (NIH GPS Ch. 7 and 16)

- Unallowable:
  - Full F&A for foreign institutions
  - Patient Care costs- (Allowable in exceptional circumstances)
  - Major Alterations and Renovations >$500,000
  - Honoraria for speakers*
  - Meals and refreshments*

- This list is not all-inclusive or exhaustive.
- DOCUMENT INSTITUTIONAL POLICIES!
Existing NIH Policy Reminders: Institutional vs. NIH Policy

• Institutional policy can be more restrictive than NIH policy. If this is the case, then institutional policy can supersede NIH policy.

• Institutional policies must be consistently applied regardless of the source of funding.

• Grant funds may not be applied if the institutional policy is less restrictive than NIH policy.
  - If your institutional policy allows for something that is not allowable under NIH policy, then you cannot charge costs associated with those activities to the grant.
Fly America Act

• **NIH GPS Ch. 4.1.11:**
  - Outlines limited circumstances under which use of a foreign-flag air carrier is permissible.

Delays to the Award Process

• The NIH Budget Appropriation/ The FIC Budget Appropriation
• Delays in sending requested information
  ▪ Public Access Compliance
  ▪ SAM.gov Renewal Compliance
• Information sent without identification (e.g. Grant Number)
• Lack of required institutional signatures
• Budgets with inadequate justification
• Other support for individuals totaling over 100% or 12 months
• Calculations for F&A that are not explained
Requirement for the Appropriate Signatures on NIH Forms and Official Documentation

- **NOT-OD-16-071**
- **Effective June 1, 2016**
- NIH will no longer accept forms or other documentation bearing generic departmental signatures or their electronic equivalent (e.g., Department of Sponsored Research).

- All forms and documentation submitted to the NIH must reflect the name of the individual, electronic or otherwise, with the appropriate institutional authority to submit such information (i.e., Authorized Organizational Official (AOR), Signing Official (SO), Business Official (BO), Principal Investigator (PD/PI)*)
  - *For some official documentation, having only the PD/PI signature is not sufficient.
  - For a complete detailed list of all eRA Commons roles, please refer to Definitions of roles in eRA Commons.
Thank you! Any questions?

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HELPFUL RESOURCES

• Other Grants Management and Research Administration training opportunities
• OMB Uniform Grant Guidance
• NIH Public Access Policy
• References and Links
• Search NIH Funding
• IDP resources
• SAM.gov FAQs for Foreign Institutions
• Points of Contact and NIH Listservs
Other Grants Management and Research Administration training opportunities

- **NIAID Post-award workshops on NIH Grants Policy and Management**: They usually host 2 workshops internationally each year. Registration is free but travel-related costs must be covered by attendee.  
  - [https://www.niaid.nih.gov/researchfunding/int/Pages/workshops.aspx](https://www.niaid.nih.gov/researchfunding/int/Pages/workshops.aspx)
- **Association of Research Administrators in Africa (ARAA)**: Their annual meeting is usually around December.  
  - [http://araafrica.org/](http://araafrica.org/)
- **NIH regional seminars**  
- **SRA resources and meetings**  
  - [http://srainternational.org/learn](http://srainternational.org/learn)
- **NCURA resources and meetings including the Financial Research Administrators (FRA) resources and meetings**:
  - [http://www.ncura.edu/Education.aspx](http://www.ncura.edu/Education.aspx)
  - [http://www.ncura.edu/Education/MeetingsConferences.aspx](http://www.ncura.edu/Education/MeetingsConferences.aspx)
- **There are also G11 Extramural Associate Research Development Award FOAs at FIC, NIAID, and NICHD that can involve training in grants administration**:
On February 5, 2015, NIH published interim general conditions of NIH grant awards aligned with HHS’ regulation implementing OMB’s Uniform Guidance at 45 CFR Part 75.

FAQs:  http://grants.nih.gov/grants/policy/faq_grants_uniformguidance.htm

The Interim Grant General Conditions document was issued in order to serve as the applicable terms and conditions for recipients of NIH awards, until such time as revised Research Terms and Conditions become effective.

- The conditions are effective for Notices of Award (NoA) issued on or after December 26, 2014, that obligate new or supplemental funds.
- NoAs issued on or after December 26, 2014, that do not involve obligation of new or supplemental funds remain subject to 45 CFR Part 74 or Part 92, as applicable, until such time that new funds are obligated.

See NOT-OD-15-065 for more information.
Highlighted below are some select items of costs of particular note to FIC grant recipients:

- **F&A for Foreign and International Organizations:** NIH and FIC continue to provide F&A costs under grants to foreign and international organizations will be funded at a rate of 8 percent of modified total direct costs, exclusive of equipment, consistent with existing policy.

- **F&A for Career/Fellowship/Training Awards:** NIH and FIC continue to provide F&A costs under research training, some education grants, and Career (K) awards will be funded at a rate of 8 percent of modified total direct costs, exclusive of tuition and fees, health insurance (when awarded as part of tuition and fees), equipment, and consortiums in excess of $25,000, consistent with existing policy.

- **Value Added Tax:** Foreign taxes charged for the purchase of goods or services that a non-Federal entity is legally required to pay in country is an allowable expense under Federal awards. However, for many countries an exemption of this tax for research exists. Consequently, requesting this cost should be unallowable for research grants involving such countries as a performance site.

- **Visa Costs:** Allowable as a direct cost as part of recruiting costs on an NIH grant. Allowable as a trainee cost and not allowable for other non-trainee project personnel, consistent with existing FIC policy.
NIH Public Access Policy, My NCBI

• Policy applies to any manuscript that:
  ▪ Is peer-reviewed;
  ▪ And, is accepted for publication in a journal on or after April 7, 2008;
  ▪ And, arises from:
    • Any direct funding from an NIH grant or cooperative agreement active in Fiscal Year 2008 or beyond, or;
    • Any direct funding from an NIH contract signed on or after April 7, 2008, or;
    • Any direct funding from the NIH Intramural Program, or;
    • An NIH employee.

• Investigators must use My NCBI to enter papers onto progress reports. It is easier for PD/PIs to track compliance of all papers, even if they do not author those papers.

• Papers must be associated electronically using the RPPR, or if must be submitted separately from the RPPR, use the My NCBI generated PDF report.
NIH Public Access Policy: Other Considerations

• NOT-OD-10-009

• The NIHMS is currently able to process only papers that are written in Latin (Roman) script. Acceptable papers also may contain characters and fonts used in standard mathematical notation.

  ▪ Until further technical solutions are developed, papers written in scripts other than Latin (e.g., Russian, Japanese) cannot be processed by NIHMS and are not required to be posted on PubMed Central.

  ▪ Papers written in scripts other than Latin do NOT require a PMCID.
    • Still need to acknowledge funding.
<table>
<thead>
<tr>
<th>Method</th>
<th>Description</th>
<th>Version of Paper Submitted</th>
<th>Task 1: Who starts deposit process?</th>
<th>Participating Journal/Publisher</th>
<th>Who is responsible?</th>
<th>Cite papers from acceptance for pub. –to-3 months post pub.</th>
<th>Cite papers &gt;3 months post pub.</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>PMC Journal: Publisher Deposits Without Author’s Request</td>
<td>Final Published Article</td>
<td>Publisher</td>
<td>Method A Journals</td>
<td>NIH Awardee</td>
<td>PMCID or “PMC Journal- In Process”</td>
<td>PMCID</td>
</tr>
<tr>
<td>B</td>
<td>Publisher Deposits at Author’s Request</td>
<td>Final Published Article</td>
<td>Publisher</td>
<td>Make arrangements with these publishers</td>
<td>NIH Awardee</td>
<td>PMCID or “PMC Journal- In Process”</td>
<td>PMCID</td>
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<tr>
<td>C</td>
<td>Author Deposits in PMC via NIHMS</td>
<td>Final Peer-Reviewed Manuscript</td>
<td>Author or designee via NIHMS, upon acceptance for pub.</td>
<td>Check publishing agreement</td>
<td>NIH Awardee</td>
<td>PMCID or NIHMSID</td>
<td>PMCID</td>
</tr>
<tr>
<td>D</td>
<td>Author Completes Submission Deposited by Publisher in NIHMS</td>
<td>Final Peer-Reviewed Manuscript</td>
<td>Publisher via NIHMS, upon acceptance for pub.</td>
<td>Make arrangements with these publishers</td>
<td>NIH Awardee</td>
<td>PMCID or NIHMSID</td>
<td>PMCID</td>
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*The complete table can be found at the provided link.*
References and Links

GENERAL: NIH, FIC, AND FOREIGN GRANTS:
• FIC and Foreign Funding Opportunities: http://www.fic.nih.gov/Funding/Pages/default.aspx
• Fogarty Funding New Emails: https://public.govdelivery.com/accounts/USNIHFIC/subscriber/new
• NIH OER Information for Foreign Applicants and Grantees: http://grants.nih.gov/grants/foreign/
• FIC Foreign Grant Information: http://www.fic.nih.gov/Grants/Pages/Foreign.aspx
• FIC FAQs for FIC and Foreign Awards: http://www.fic.nih.gov/Grants/Pages/Frequently-Asked-Questions.aspx
• eRA Commons User Guides: http://era.nih.gov/commons/user_guide.cfm

RPPR:
• NIH OER RPPR Webpage: http://grants.nih.gov/grants/rppr/

PUBLIC ACCESS:
• Non-English Guides to PubMed: http://nnlm.gov/training/resources/intlpubmedlinks.html
References and Links

PAYMENT MANAGEMENT SYSTEM:

- Use available resources:
  - Foreign and U.S. colleagues with experience
  - Self-help web portal: [http://www.psc.gov/one-dhhs](http://www.psc.gov/one-dhhs)
  - Program Support Center:
  - Paperwork and account questions:
    - US Institutions refer to your PMS accountant
    - Foreign Institutions refer to Raynette.Robinson@psc.hhs.gov; (301) 492-4938
  - Helpdesk:
    - Email: PMSSupport@psc.gov
    - Phone: (877) 614-5533
    - Hours: Monday – Friday 7 a.m. to 9 p.m. Eastern Time
Search NIH Funding

• Research Portfolio Online Reporting Tools (RePORT)  
  http://report.nih.gov  
  ▪ Access to reports, data and analysis of NIH research activities  
  ▪ Quick links to “Frequently Requested Reports,” FAQs.

• RePORT EXPENDITURES & RESULTS (RePORTER)  
  http://projectreporter.nih.gov/reporter.cfm  
  ▪ Search information from NIH project databases and funding records, PubMed abstracts and full-text articles, and invention reporting (iEdison, Interagency Edison)
IDP Resources


• National Postdoctoral Association
  ▪ Career Planning Resources: http://www.nationalpostdoc.org/careers/career-planning-resources
  ▪ Mentoring Plans for Postdoctoral Scholars: http://www.nationalpostdoc.org/publications/mentoring-plans

• American Association for the Advancement of Science/Science Careers Science/Science Careers: http://myidp.sciencecareers.org

• American Physiological Society: http://www.the-aps.org/mm/Careers/Mentor/Advancement-and-Promotion/Postdoctoral-Fellows/Successful-Postdoc/Individual-Development-Plan-IDP-
I am an international registrant and cannot access the SAM website. Why and what do I do?
A technical or security issue may be preventing you from accessing the SAM website. Please visit this Federal Service Desk FAQ for guidance on how to proceed: https://www.fsd.gov/app/answers/list.

I am an international registrant and cannot access the NATO CAGE Code website. Why and what do I do?
In certain circumstances, specific locations may be blocked for technical or security reasons. If you cannot access the website, please visit this Federal Service Desk FAQ for guidance on how to proceed: https://www.fsd.gov/app/answers/detail/a_id/564/kw/international.

I am an applicant who lives outside the U.S. and am unable to access the System for Award Management (SAM) site. What should I do?
A few countries may have trouble accessing the SAM website. The applicant should send an email to security@bpn.gov and copy the NIH Electronic Submission mailbox at NIHElectronicSubmit@mail.nih.gov.

Are there any tips to assist foreign organizations while registering in eRA Commons?
Keep these handy pointers in mind while registering in eRA Commons. Applicant organizations:
- Must have a DUNS number before registering in the eRA Commons. This DUNS number must match the DUNS number provided at the SAM registration with Grants.gov.
- Must have a valid e-mail and should ensure that any filters on their email do not interfere with NIH email. Must also keep in mind that the sooner they reply to emails, the faster NIH can complete their registration.
SAM.gov Entity Registration:
If you’re experiencing difficulties…

- Contact the Federal Service Desk through SAM.gov early and often if you are having trouble with your entity account.
- FIRST, submit an electronic Help Desk Ticket.
- Then call the Help Desk.
- Keep your Grants Specialist updated on your ticket status.

IF YOUR SAM.gov REGISTRATION IS NOT COMPLIANT WE CANNOT ISSUE ANY FUNDS
Points of Contact

• For FIC Grants and Program-related questions contact the Grants Management Specialist or Program Officer listed on the FOA for competing applications or your Notice of Award for non-competing awards.

• General NIH Application Questions:
  ▪ E-Mail: GrantsInfo@nih.gov
  ▪ Phone: 301-435-0714

• Grants.gov Customer Support:
  ▪ E-Mail: support@grants.gov
  ▪ Webpage: http://grants.gov/
  ▪ Phone: 800-518-4726

• eRA Commons Helpdesk:
  ▪ Web: http://era.nih.gov/help/
  ▪ Toll-free: 1-866-504-9552
  ▪ Phone: 301-402-7469
  ▪ Hours: Mon-Fri, 7a.m. to 8 p.m. Eastern Time
Points of Contact

• NIH Division of Grants Policy:
  ▪ E-Mail: GrantsPolicy@mail.nih.gov
  ▪ Phone: 301-435-0949

• NIH Division of Grants Compliance and Oversight:
  ▪ E-Mail: GrantsCompliance@mail.nih.gov
  ▪ Phone: 301-435-0949

• SAM.gov HelpDesk- The Federal Service Desk:
  ▪ Webpage/Electronic Helpdesk Ticket: https://fsd.gov/fsd-gov/home.do
  ▪ U.S. Calls: 866-606-8220
    International Calls: 334-206-7828
    DSN: 866-606-8220
  ▪ Hours: Monday – Friday 8 a.m. to 8 p.m. Eastern Time
NIH OER LISTSERVS

- NIH Guide for Grants and Contracts:
  - Official publication for NIH Grant Policies, Guidelines & Funding Opportunities

- Office for Human Research Protections (OHRP):

- Office of Laboratory Animal Welfare (OLAW):
  - [http://grants.nih.gov/grants/olaw/references/list.htm](http://grants.nih.gov/grants/olaw/references/list.htm)

- eSubmission:
  - Separate listservs available for scientists and administrators